

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

**Internal Quality Assurance Cell
Academic Session 2019-20**

Meeting No. 1

Minutes of Meeting



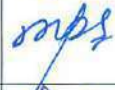













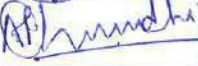
Meeting of all members of IQAC Committee was held under the Chairmanship of Principal Dr.N.K.Choudhari to discuss the progress of various activities in the last Academic Session and implementation of new strategies for quality enhancement from academic session 2019-20.

Date: 15 July 2019

Time:3.00 pm

Venue: IQAC Room, First Floor

Meeting was attended by the following members:

Sr No.	Name of the Member	Designation	Sign
1.	Shri Abhijeet Deshmukh, Director Lokmanya Tilak Jankalyan Shikshan Sanstha	Member	
2.	Dr N K Choudhari, Principal, PBCOE	Chairperson	
3.	Dr M P Singh, Principal, Priyadarshini College of Engineering, Nagpur	Member	
4.	Mr Rajiv Verma, Technical Head, IT-Networkz, Nagpur(Industry)	Member	
5.	Atul Palandurkar, Ancyber Pvt Ltd., Pune.(Alumni)	Member	
6.	Mr.Himanshu Bhojar (Student)	Member	
7.	Mr M S Chaudhari, HoD, IT	Member	
8.	Mr S M Pimpalgaonkar, HoD, Mech	Member	
9.	Mr.R N Patil, HoD, Civil	Member	
10.	Dr. Ms. D.M. Kate, HoD, EC	Member	
11.	Mr K N Hande, HoD, CSE	Member	
12.	Mr P R Bokde, R & D Incharge	Member	
13.	Mr.P.M.Palkar, T& P officer	Member	
14.	Ms.S.A.Bhande	Member	
15.	Mr.S.P.Daf	Member	
16.	Mr V D Barapatre, Registrar	Member	
17.	Mr.R.M.Daulatkar, Librarian	Member	
18.	Dr Mrs A R Chaudhari, Dean Academics	Coordinator	

Agenda for the meeting:

- Approval of minutes of meeting held on 02/01/2019 and action taken report
- Review of activities carried out in 2018-19
- Planning of academic year 2019-20
- Quality initiatives from academic year 2019-20
- Conduction of academic and administrative audit
- Waste management, rain water harvesting & Conduction of green audit
- Review of R & D activities
- Review of result of even semesters
- Review of book bank facility
- Review of T & P activities
- Review of Internal assessment policy
- Use of LMS by teachers and students
- NPTEL courses registration by faculty and students
- Ratification of various committees, its role and responsibilities
- Stakeholders meeting
- Enhancing the quality of students' project
- Induction and orientation program for first year
- Organization of Conference/Seminar/Workshops/STTP/FDP/for faculty and students
- Review of implementation of new teaching scheme as per AICTE guidelines
- Conduction of certificate, diploma and bridge courses.

The meeting started with a welcome note by IQAC coordinator Dr. (Mrs.) A.R. Chaudhari.

The following points were discussed in the meeting and necessary steps are proposed for effective implementation:

Resolutions 1:- Minutes of previous meeting held on 02/01/2019 was approved by all the members. The IQAC Coordinator presented the action taken report.

Resolutions 2:- Review of various academic, co-curricular, extracurricular and administrative activities carried out in the academic session 2018-19 was taken. Following activities were reviewed

- The successful organization of International conference "**ICSET-2019**" in association with STAMI during 30th may 2019 to 1st june 2019 at Tashkent, Uzbekistan. The convener and organizing team was congratulated
- The successful installation of **Innovation Club** at college level by department of B.E.first year, The Head and team was appreciated for such a new initiative.
- Successful conduction of two **STTPs** by CSE and EC department. The Heads and team were congratulated.

- IQAC organized various fruitful workshops like Registration and filing of Copyright in India, LATEX, Personality development for non teaching staff. IQAC coordinator and resources persons from college were congratulated and motivated to conduct such workshops in future.

Resolutions 3:- Planning of various activities to be conducted in the academic session 2019-20 was discussed. The academic calendar prepared by Dean academics was approved. It was resolved to follow the academic calendar prepared at central level. The Heads should include various technical activities in their respective departmental academic calendars.

Resolutions 4:- Various quality initiatives to be taken from the academic year 2019-20 were discussed. Some significant initiatives are.

- The classes of B.E. first year begins with a prayer 'Itni Shakti Hume Dena Data'
- Spot valuation for Internal assessment Examinations.
- Internal assessment policy to give due weightage to NPTEL certification courses, paper presentations and publication in conferences and journals by students.
- Paper setting and moderation of sessional exam to be done by faculty from other institutes.
- Allotment of Final year project at the end of sixth semester only.
- More stress to be given on Interdisciplinary and Industry based projects.

Resolutions 5:- Academic audit for odd semesters has been conducted in the month of November 2018. Academic audit for even semester will be conducted between 17th to 23rd July 2019. The responsibility of administrative audit has been given to Registrar Mr. V.D, Barapatre. It has been decided to complete both the academic and administrative audit by 31st July 2019.

Resolutions 6:- It has been decided to review the existing waste management and rain water harvesting system of college. The H.O.D of Civil Engineering department Dr. R.N. Patil is entrusted with the responsibility to upgrade the existing system and guide Incharge of this activity Prof. A.N. Burile. It has been decided to Conduct green audit of college campus.

Resolutions 7:- The Review of various R & D activities conducted in the last academic sessions was taken. Five faculty members have been awarded Ph.D. in the session 2018-19. Many faculty members have cleared the Ph.D. entrance examinations of Affiliating and other universities and have registered for Ph.D. All the members have shown concern for the quality of the Research work and Project by the students. Dr. P.R. Bokde Incharge of R & D will prepare the plan for various R & D activities to be conducted in the session 2019-20.

Resolutions 8:- The result of even semesters are satisfactory. It has been decided to take extra efforts for few subjects. Many Students have secured the position in University Merit list. There is a improvement in the result of B.E. II semester (65.32 %) as compared to last year result.

Resolutions 9:- The librarian Mr. Rajesh Daulatkar briefed that the existing book bank facility in the library is sufficient for the first year students only. Recently the college has

received the grant of Rs. 7.7 lakhs from social welfare department hence the book bank facility can now be extended to the students of higher semesters.

Resolutions 10:- The T & P incharge Prof P.M. Palkar briefed about various T &P activities carried out in the session 2018-19. Almost 271 students got placement this year. All members showed concern for the placement in reputed companies with good package. It has been observed that communication skills is the major challenge faced by the students. Prof. P.M. Palkar along with the heads and Dean to prepare a plan for various activities for improvement in communication skills of students.

Resolutions 11:-It has been decided to make few changes in the existing Internal assessment policy. Hence forth due weightage will be given to NPTEL certification courses, paper presentations and publication in conferences and journals by students.

Resolutions 12:- All the members showed concerned about use of LMS by teachers and students. Mr. Atul Palandurkar, Alumini of the institute and entrepreneur shared his views to use google class rooms, Github, Moodle so as to make teaching more interesting. He also suggest to upload the recorded video lectures of college faculty on the website.

Resolutions 13:- Prof. K.N. Hande , College Incharge of NPTEL certification courses briefed about the various faculty wise and interdisciplinary NPTEL courses. He also briefed about the registration procedure to be followed by faculty and students. Principal Dr. N.K. Choudhri encouraged all the heads to motivate their faculty and students for NPTEL certification.

Resolutions 14:- IQAC Ratified and approved various academic and administrative committee along their roles and responsibilities viz: Internal Complaint committee , Anti ragging , Students cell, NSS, R&D, Library, Training and placement, Women cell, Grievance redressal, IPR, Academic monitoring Committee, Cultural and Sports etc

Resolutions 15:- Feedback obtained from Stakeholders is discussed. It has been decided to conduct Stakeholders meeting in the recent future.

Resolutions 16:- Principal Dr. N.K.Choudhari stressed on enhancing the quality of students' project. He suggested to all heads and faculty members to take keen interest in the quality of project . Mr. Rajeev Verma, Technical Heads IT Networkz, Nagpur suggested industry based projects to bridge the gap between Industry and Institute.

Resolutions 17:- As per the new AICTE guidelines it has been decided to conduct three weeks Induction and orientation program for newly admitted first year students. First Year Coordinator Dr. (Mrs.) A.R. Chaudhari has briefed that recently four faculty members from the department has attended AICTE's FDP for Students Induction Universal human Values. Dr. (Mrs.) A.R. Chaudhari will prepare the detailed schedule of Induction Program and discuss with the Principal Dr. N.K.Choudhari.

Resolutions18:- College holds various International and National Level Conference/Seminars/Workshops to provide the platform to students and staff to present their Research findings. College also organizes the STTP/FDP for knowledge upgradation of Faculty. It is proposed to organize the National Conference in Engineering and Technology in

the academic session 2019-20. The Heads are encouraged to organize FDPs and STTPs on recent topics.

Resolutions 19:- As per the guidelines of AICTE the new teaching scheme is to be implemented by the Affiliating RTM Nagpur University for B.E. I and II Semester from the Academic session 2019-20. The Coordinator B.E. I st Year will make the necessary preparation for implementation of new teaching scheme.

Resolutions 20:- It has been decided to Conduct various certificate, diploma and bridge courses on the recent topics. All the HODs to prepare the syllabus for the courses and get it approved from the Affiliating Universities/ Government academic and research institutes.

Principal Dr.N.K.Choudhari concluded the session and stressed on the need of various measures for quality improvement.The meeting ended with a formal vote of thanks proposed by IQAC coordinator Dr.(Mrs.)A.R.Chaudhari.

Prepared and circulated by



Dr.N.K.Choudhari
Principal & IQAC Chairperson

Principal
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.



Dr. Mrs. A. R. Chaudhari
IQAC Coordinator

IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Copy to:

All HOD (CSE/IT/EN/EC/CIVIL/MECH)
All IQAC committee members

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

**Internal Quality Assurance Cell
 Academic Session 2019-20
 Action Taken Report**

Agenda	Action Taken
➤ Approval of minutes of meeting held on 02/01/2019 and action taken report	Minutes of meeting held on 02/01/2019 were confirmed
➤ Review of activities carried out in 2018-19	<p>Review of various activities conducted in the academic session 2018-2019 was taken. Various technical activities such as Guest lectures, Workshops, Certificate Courses, Seminar, International Conference, Co-curricular and Extra Curricular activities were conducted.</p> <ul style="list-style-type: none"> ➤ The successful organization of International conference “ICSET-2019” in association with STAMI during 30th may 2019 to 1st june 2019 at Tashkent, Uzbekistan. The convener and organizing team was congratulated ➤ The successful installation of Innovation Club at college level by department of B.E.first year, The Head and team was appreciated for such a new initiative. ➤ Successful conduction of two STTPs by CSE and EC department. The Heads and team were congratulated. ➤ IQAC organized various fruitful workshops like Registration and filing of Copyright in India, LATEX, Personality development for non teaching staff. IQAC coordinator and resources persons from college were congratulated and motivated to conduct such workshops in future.
➤ Planning of academic year 2019-20	Various Academic Technical Co-curricular and Extra curricular activities were Planned. All Portfolio Incharges were asked to submit the activity calender of their portfolio. All Heads were informed to follow the academic schedule prepared at central level.
➤ Quality initiatives from academic year 2019-20	<ul style="list-style-type: none"> ➤ The classes of B.E.first year begins with a prayer ‘Itni Shakti Hume Dena Data’ ➤ Spot valuation for Internal assessment Examinations. ➤ Internal assessment policy to give due weightage to NPTEL certification courses, paper

	<p>presentations and publication in conferences and journals by students.</p> <ul style="list-style-type: none"> ➤ Allotment of Final year project at the end of sixth semester only. ➤ More stress to be given on Interdisciplinary and Industry based projects. ➤ Started the Installation of Solar Panels on college building rooftops.
➤ Conduction of academic and administrative audit	Dr. P.R. Bokde along with team was asked to conduct the Academic and Administrative Audit for the session 2018-2019
➤ Waste management, rain water harvesting & Conduction of green audit	It has been decided to review the existing waste management and rainwater harvesting system of the college Dr. R.N. Patil and Prof. A.N. Burile were entrusted with the responsibility to conducted Green Audit. It has been to prepare Vermi Compost pit in the college.
➤ Review of R & D activities	Five faculty members have been awarded Ph.D. in the session 2018-19. Many faculty members have cleared the Ph.D. entrance examinations of Affiliating and other universities and have registered for Ph.D. Dr. P.R. Bokde Incharge of R & D was directed to prepare the plan for various R & D activities to be conducted in the session 2019-20.
➤ Review of result of even semesters	The result of even semesters are satisfactory. It has been decided to take extra efforts for few subjects. Many Students have secured the position in University Merit list. There is a improvement in the result of B.E. II semester (65.32 %) as compared to last year result.
➤ Review of book bank facility	Recently the college has received the grant of Rs. 7.7 lakhs from social welfare department hence the book bank facility can now be extended to the students of higher semesters.
➤ Review of T & P activities	Almost 271 students got placement this year. All members showed concern for the placement in reputed companies with good package. Prof. P.M. Palkar along with the heads and Dean were asked to prepare a plan for various activities for improvement in communication skills of students.
➤ Review of Internal assessment policy	It has been decided to make few changes in the existing Internal assessment policy. Hence forth due weightage will be given to NPTEL certification courses, paper presentations and publication in conferences and journals by students. Students were encouraged to register for different NPTEL courses.
➤ Use of LMS by teachers and	All Heads were asked to encourage the faculty

students	members to use different LMS like Google classrooms , GitHub, Moodle etc to make teaching more interesting. Teachers were encouraged to upload the recorded video lectures on Youtube and college website.
➤ Ratification of various committees, its role and responsibilities	IQAC Ratified and approved various academic and administrative committee along their roles and responsibilities viz: Internal Complaint committee , Anti ragging , Students cell, NSS, R&D, Library, Training and placement, Women cell, Grievance redressal, IPR, Academic monitoring Committee, Cultural and Sports etc
➤ Stakeholders meeting	All Heads of the department were asked to conduct the Parents meet twice a year. Prof P.M. Palkar T& P incharge was directed to organize the meeting of various Industry persons in college campus.
➤ Enhancing the quality of students' project	Heads were encouraged to take keen interest in the quality of student project . More number of Industry based project should be undertaken to bridge the gap between Industry and Institute.
➤ Induction and orientation program for first year	As per the AICTE guidelines Induction and orientation program of newly admitted first year students was organized. Various Guest Lectures, Spiritual talks, Yoga Session, Various competitions, Bridge Course were organized.
➤ Organization of Conference/Seminar/Worksh ops/STTP/FDP/for faculty and students	All Heads were encouraged to organize STTP, FDP for Knowledge upgradation of faculty. It was proposed to organize national Conference for Engineering and Technology in the Month of March -2020.
➤ Conduction of certificate, diploma and bridge courses.	All Heads were directed to prepare syllabus for the various certificate, Diploma and Bridge courses on recent topics.


 IOAC Coordinator
 Priyadarshini Bhagwati College of Engg.
 Umred Road, Nagpur.

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

**Internal Quality Assurance Cell
Academic Session 2019-20**

Meeting No. 2

Minutes of Meeting






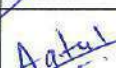


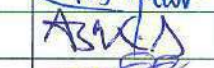








Meeting of all members of IQAC Committee was held under the Chairmanship of Principal Dr.N.K.Choudhari to discuss the various administrative, academic, co-curricular and extra curricular activities for quality enhancement of teachers and students.

Date: 19 October 2019

Time:2.00 pm

Venue: IQAC Room, First Floor

Meeting was attended by the following members:

Sr No.	Name of the Member	Designation	Sign
1.	Shri Abhijeet Deshmukh, Director Lokmanya Tilak Jankalyan Shikshan Sanstha	Member	
2.	Dr N K Choudhari, Principal, PBCOE	Chairperson	
3.	Dr M P Singh, Principal, Priyadarshini College of Engineering, Nagpur	Member	
4.	Mr. Deepak Dhote, Operational Manager, IT-Networkz, Nagpur(Industry)	Member	
5.	Mr. Somil Deshmukh. Senior Project Lead, Persistence system Pvt. Ltd. Nagpur. (Employer)	Member	
6.	Atul Palandurkar, Ancyber Pvt Ltd., Pune.(Alumni)	Member	
7.	Mr. Adesh Jain (Parents)	Member	
8.	Mr M S Chaudhari, HoD, IT	Member	
9.	Mr S M Pimpalgaonkar, HoD, Mech	Member	
10.	Mr R N Patil, HoD, Civil	Member	
11.	Mr P R Bokde, R & D Incharge	Member	
12.	Mr K N Hande, HoD, CSE	Member	
13.	Dr. Ms. D.M. Kate, HoD, EC	Member	
14.	Mr.P.M.Palkar, T& P officer	Member	
15.	Ms.S.A.Bhande	Member	
16.	Mr.S.P.Daf	Member	
17.	Mr.R.M.Daulatkar, Librarian	Member	
18.	Dr Mrs A R Chaudhari, Dean Academics	Coordinator	

Agenda for the meeting:

- Approval of minutes of meeting held on 15/07/2019 and action taken report
- Conduction of Workshops
- Organization of industrial Visit
- Conduction of Student Activities
- Conduction of Parents' meet
- Document and Stock Verification
- Organization of Conference /STTP/FDP
- Feedback from Stakeholders
- Review of T &P activities.
- Conduction of Diploma and Bridge Courses.
- Admission Counseling Activities.
- Participation of Students in Smart India Hackathon

The meeting started with a welcome note by IQAC coordinator Dr. (Mrs.) A.R. Chaudhari.

The following points were discussed in the meeting and necessary steps are proposed for effective implementation:

Resolutions 1:- Minutes of previous meeting held on 15/07/2019 was approved by all the members. The IQAC Coordinator presented the action taken report.

Resolutions 2:-All heads were asked to organize workshops on different themes for students and faculties. Review of One day workshop on "Curriculum Development on Chemistry" organized on 18th June 2019 by the Department of B.E. First Year was taken. The convener and organizing team was Congratulated.

Resolutions 3:- Heads of various departments were asked to plan and schedule industrial visit. The head should communicate with industries well in advance. All heads to complete documentation as per the standing order of Sanstha.

Resolutions 4:- Review of various academic, co-curricular, extracurricular activities conducted for students till date was taken . Heads and T& P Coordinator were asked to plan some interesting activities for students' skill development.

Resolutions 5:- Parents meet is to be conducted by all the departments. The parents should be made aware of the attendance and performance of their ward. Heads to submit the schedule to the IQAC.

Resolutions 6:- Documents and Stock Verification for odd semester to be conducted in the month of November 2019. The committees for verification will be constituted and informed to the respective heads.

Resolutions 7:-The heads of department were asked to submit proposals for conduction of Conference /STTP/FDP to ISTE and AICTE.

Resolutions 8:- Feedback to be collected from students, Parents, Employers and Teachers. Students satisfaction survey to be conducted online on ERP.

Resolutions 9:-The T & P incharge was asked to conduct various activities for the students to enhance their Aptitude skill, Communication skill, Group Discussion etc so as to make them campus ready.

Resolutions 10:- All heads to conduct bridge courses on various topics related to their branches. The heads to submit the details to IQAC.

Resolutions 11:- Admission Counselling Committee for the session 2020-2021 to be formed.

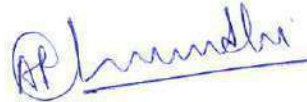
Resolutions 12:- The heads of department were asked to encourage the students to participate in Smart India Hackathon organized by AICTE.

Principal Dr.N.K.Choudhari concluded the session and stressed on the need of various measures for quality improvement.The meeting ended with a formal vote of thanks proposed by IQAC coordinator Dr.(Mrs.)A.R.Chaudhari.

Prepared and circulated by



Dr.N.K.Choudhari
Principal & IQAC Chairperson
Principal
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.



Dr. Mrs. A. R. Chaudhari
IQAC Coordinator
IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Copy to:

All HOD (CSE/IT/EN/EC/CIVIL/MECH)
All IQAC committee members

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell
Academic Session 2019-20
Action Taken Report

Agenda	Action Taken
➤ Approval of minutes of meeting held on 15/07/2019 and action taken report	Minutes of meeting held on 15/07/2019 were confirmed and action taken report was presented by IQAC Coordinator.
➤ Conduction of Workshops	One Day Workshop on “ Curriculum Development on Chemistry organized on 18 th June 2019 by the Department of B.E. First Year. All Heads were asked to plan some more workshops for students and faculties..
➤ Organization of industrial Visit	Heads of various departments were asked to plan and schedule industrial visit. All heads were asked to communicate with industries well in advance and to complete necessary documentation as per the standing order of Sanstha.
➤ Conduction of Students Activities	<p>All Heads and T& P Coordinator were asked to plan some interesting activities for students skill development. Following Activities were organized</p> <ul style="list-style-type: none"> ➤ Campus to Corporate (C2C) Workshop by Priyadarshini Centre of Excellence Self Skill Dept. ➤ Guest lecture on “Cyber Security and Cyber Crimes” ➤ Guest lecture on “Cyber Security and Cyber Crimes” ➤ ‘Vyasana mukti’ Guest lecture on occasion of Lokmanya Tilak Punyatithi ➤ Seminar on Industry Academia Interface ➤ Book Exhibition on birth Anniversary of Dr. S.R. Ranganathan ➤ Expert lecture ‘On Idea generation and Strategy Implementation’ <p>Basics of Refrigeration & Air Conditioning</p> <ul style="list-style-type: none"> ➤ Several Extension Activities ➤ Expert lecture on Human Brain the inside to world ➤ Seminar on ‘ E- Classroom Concept’ ➤ Setting up of Vermicompost Pit ➤ Swaccha bharat Abhiyaan at Sakkardara lake and Tajbagh
➤ Conduction of Parents’ meet	Parents meet were conducted by all the departments

	in which the parents were made aware about their ward's performance and attendance also.
➤ Feedback from Stakeholders	Feedback to be collected from students, Parents, Employers and Teachers. Students satisfaction survey to be conducted online on ERP.
➤ Review of T & P activities.	The T & P incharge was asked to conduct various activities for the students to enhance their Aptitude skill, Communication skill, Group Discussion etc so as to make them campus ready.
➤ Conduction of Diploma and Bridge Courses.	The Heads were encouraged to organize Diploma and Bridge Courses for the students.
➤ Admission Counseling Activities.	Admission Counselling Committee for the session 2020-2021 to be formed.
➤ Participation of Students in Smart India Hackathon	The heads of department were asked to encourage the students to participate in Smart India Hackathon organized by AICTE.


 IQAC Coordinator
 Priyadarshini Bhagwati College of Engg
 Umred Road, Nagpur.

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

**Internal Quality Assurance Cell
Academic Session 2019-20**

Meeting No. 3

Minutes of Meeting




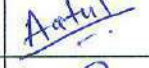












Meeting of all members of IQAC Committee was held under the Chairmanship of Principal Dr.N.K.Choudhari to discuss the various administrative, academic, co-curricular and extra curricular activities for quality enhancement of teachers and students.

Date: 15th February 2020

Time: 2.00 pm

Venue: IQAC Room, First Floor

Meeting was attended by the following members:

S.No.	Name of the Member	Designation	Sign
1.	Shri Abhijeet Deshmukh, Director Lokmanya Tilak Jankalyan Shikshan Sanstha	Member	
2.	Dr N K Choudhari, Principal, PBCOE	Chairperson	
3.	Mr. Somil Deshmukh, Senior Project Lead, Persistence System Pvt. Ltd. Nagpur. (Employer)	Member	
4.	Atul Palandurkar, Ancyber Pvt Ltd., Pune.(Alumni)	Member	
5.	Mr.Himanshu Bhojar (Student)	Member	
6.	Mr M S Chaudhari, HoD, IT	Member	
7.	Mr S M Pimpalgaonkar, HoD, Mech	Member	
8.	Dr R N Patil, HoD, Civil	Member	
9.	Mr K N Hande, HoD, CSE	Member	
10.	Dr. Ms. D.M.Kate, HoD, EC	Member	
11.	Mr P R Bokde, R & D Incharge	Member	
12.	Mr.P.M.Palkar, T& P officer	Member	
13.	Ms.S.A.Bhande	Member	
14.	Mr.S.P.Daf	Member	
15.	Mr.R.M.Daulatkar, Librarian	Member	
16.	Dr Mrs A R Chaudhari, Dean Academics	Coordinator	

Agenda for the meeting:

- Approval of minutes of meeting held on 19/10/2019 and action taken report
- Conduction of Sports meet “ KRIDAMAHOTSAV”
- Conduction of Annual Social gathering “Amrutum”
- Evaluation of Students’ Project by Industry Experts.
- Sessional Examination
- Alumini Meet
- Final Year Students’ Farewell
- Conduction of Technical Activities for students
- Singning of MOUs with different organizations.

The meeting started with a welcome note by IQAC coordinator Dr. (Mrs.) A.R. Chaudhari.

The following points were discussed in the meeting and necessary steps are proposed for effective implementation:

Resolutions 1:- Minutes of previous meeting held on 19/10/2019 was approved by all the members. The IQAC Coordinator presented the action taken report.

Resolutions 2:- College level sports meet “Kridamahotsav” is to be organized in the month of February 2020 which will be followed by Annual Social Gathering “Amrutum”.

Resolutions 3:- Project of final year students to be evaluated by the experts from Industry and Academia. All Heads should finalize the schedule and invite experts in the respective field.

Resolutions 4:- Sessional exam to be conducted in the last week of March-2020. All Faculty members should complete the syllabus well ahead of sessional examination. If required extra classes and remedial classes to be conducted in zeroth lecture or on holidays.

Resolutions 5:- Alumni meet is to be conducted in the first/ second week of march 2020. Alumni Cell Incharge Mr. P.M. Palkar should plan the event and various activities for college alumni.

Resolutions 6:- Farewell for all the final year students should be organized after completion of sessional examination.

Resolutions 7:- Various technical activities are to be conducted at college as well as department level.

Resolutions 8:- New MOUs to be signed up with different industries and organizations. Old MOUs should be renewed for the benefit of the students and staff.

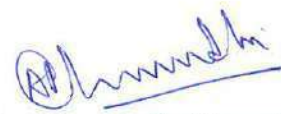
Principal Dr.N.K.Choudhari concluded the session and stressed on the need of various measures for quality improvement.The meeting ended with a formal vote of thanks proposed by IQAC coordinator Dr.(Mrs.)A.R.Chaudhari.

Prepared and circulated by



Dr.N.K.Choudhari
Principal & IQAC Chairperson

Principal
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.



Dr. Mrs. A. R. Chaudhari
IQAC Coordinator

IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Copy to:

All HOD (CSE/IT/EN/EC/CIVIL/MECH)
All IQAC committee members

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell
Academic Session 2019-20
Action Taken Report

Agenda	Action Taken
➤ Approval of minutes of meeting held on 19/10/2019 and action taken report	Minutes of previous meeting held on 19/10/2019 was approved by all the members. The IQAC Coordinator presented the action taken report.
➤ Conduction of Sports meet "KRIDAMAHOTSAV"	College level sports meet "Kridamahotsav" were organized in the month of January 2020.
➤ Conduction of Annual Social gathering "Amrutum"	Annual Social Gathering "Amrutum" was organized on 07/03/2020 to 08/03/2020
➤ Evaluation of Students' Project by Industry Experts.	Final Year student' project were evaluated by experts from Industry and Academia.
➤ Sessional Examination	Due to COVID-19 Online Sessional Exam was conducted.
➤ Alumini Meet	Due to COVID-19 pandemic situation Alumni Meet postponed
➤ Final Year Students' Farewell	Due to COVID-19 pandemic situation Final Year Students' Farewell was cancelled
➤ Conduction of Technical Activities for students	Due to COVID-19 pandemic situation Online Technical Activities were conducted for students and staff
➤ Singning of MOUs with different organizations.	MOU signing up with Tensor Brew, Hydrabad is in Process


IQAC Coordinator
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